



United General Insurance Corporation, a subsidiary of *Farm Mutual Re* has been servicing New Brunswick clients for over 30 years. We are dedicated to providing security and stability to the Maritime mutual community and its' policyholders. Located in Fredericton, NB, we provide auto insurance with home, tenant, farm and commercial products being delivered in partnership with the NB Mutual Companies.

Are you looking for a rewarding career with a growing Company? Then we have the job for you!

Position - Insurance Claims Adjuster (Automobile - Field)

As an Automobile Claims Adjuster, you will be responsible for travelling the Province of New Brunswick for the purpose of investigating, evaluating, negotiating and settling automobile liability, Property Damage, Accident Benefits and Bodily Injury related claims on behalf of United General Insurance. You will be reporting directly to the claims examiner at United General.

Responsibilities

- Analyze initial loss details to determine nature of claim, application of coverage and scope of damage
- Set timely and accurate reserves.
- Ensure that all claims are resolved promptly and efficiently.
- Maintain superior levels of customer service at all times through daily interaction both internally and externally.
- Strive to achieve an open to closed file ratio of 1:1.
- Investigate losses by ordering appropriate reports from appraisers, third party adjusters, etc. and by obtaining statements from insureds, witnesses, and police to determine liability.
- Ability to work responsibly and independently in the field and to meet necessary deadlines while managing your time effectively.
- Determine legal liability and extent of damage to persons and property within your level of authority.
- Provide timely and effective communication of decisions to claimants, insureds and Company personnel.
- Negotiate with insureds, claimants, lawyers, and insurers.
- Recognize subrogation / salvage opportunities when applicable. Control and monitor expenses for outside vendors.
- Adhere strictly to all Statutory Regulations and Code of Ethical Standards
- Display strong skill set in Claims handling with attention to detail.
- Excel to maintain superior quality of claims services meeting best in class.
- Possess a high level of energy, with utmost commitment to the company and our policyholders in your everyday duties.
- Other duties as may be delegated by the Claims Examiner and/or Manager.

Qualifications

- 8-10 years casualty claims insurance experience, with specialization in Section B and Bodily injury type claims.
- Has attained a High School Diploma. Post-Secondary education is an asset, or a combination of relevant education and work experience.
- Possess proven negotiation, analytical and organizational skills.
- A solid proven knowledge of the business of insurance, legal requirements and NB Government Regulations as they pertain to insurance.
- Effective communication skills and interpersonal skills.
- Completion of or working towards completion of CIP/FCIP program is required.
- Ability to obtain & maintain a valid Level 4 General Adjuster's license within the province of New Brunswick.
- Excellent computer literacy, keyboarding skills and time management skills
- Bilingualism (English/French) written and verbal will be considered a strong asset.
- Salary will be competitive for industry standards and commensurate with experience along with performance.

If you believe this position is for you, please send your resume to Jeff Rideout at jeff.rideout@ugic.nb.ca before October 31, 2019.

We would like to thank all applicants for their interest however only those selected will be contacted for an interview. This posting will expire on October 31, 2019.
